

# State of Montana

## Substantial Amendment of 2011 and 2012 ANNUAL ACTION PLANS



*Governor Steve Bullock*

### *Investing in Montana's Communities*

#### DEPARTMENT OF COMMERCE

*Meg O'Leary, Director*

Community Development Block Grant Program

Home Investment Partnerships Program

#### DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

*Richard Opper, Director*

Emergency Shelter Grant/Emergency Solutions  
Grant Program

For the Plan Years

April 1, 2011

Through

March 31, 2012

and

April 1, 2012

through

March 31, 2013

*Prepared by:*

Community Development Division

Montana Department of MDOC

301 S. Park Avenue, P.O. Box 200523

Helena, MT 59620-0523

(406) 841-2770

<http://comdev.mt.gov/grantsbureau/grantsbureau.mcp>





**The Montana Department of Commerce (MDOC) will provide alternative accessible formats of this document upon request. If you need this document in an alternative format such as large print, Braille, audiotape, or computer diskette, please contact the MDOC Community Development Division.**

**Phone: (406) 841-2770**

**Fax: (406) 841-2771**

**TDD: (406) 841-2702**

**Montana Relay Services number: 711**

## TABLE OF CONTENTS

<b>SUBSTANTIAL AMENDMENT: RATIONALE .....</b>	<b>1</b>
<u>Annual Action Plan Year 2011</u>	
<b>I. SOURCES OF FUNDS – SUBSTANTIALLY AMENDED - FFY 2011 .....</b>	<b>1</b>
<b>FEDERAL RESOURCES .....</b>	<b>1</b>
HUD Formula Grants .....	1
Community Development Block Grant (CDBG) Program.....	1
<b>V. METHOD OF DISTRIBUTION, SUBSTANTIALLY AMENDED – 2011 .....</b>	<b>2</b>
<b>Community Development Block Grant Program .....</b>	<b>2</b>
Funding.....	2
Annual CDBG Grant .....	2
<u>Annual Action Plan Year 2012</u>	
<b>II. SOURCES OF FUNDS – SUBSTANTIALLY AMENDED - FFY2012 .....</b>	<b>2</b>
<b>FEDERAL RESOURCES .....</b>	<b>3</b>
HUD Formula Grants .....	3
Community Development Block Grant (CDBG) Program.....	3
<b>V. METHOD OF DISTRIBUTION, SUBSTANTIALLY AMENDED – 2012 .....</b>	<b>3</b>
<b>Community Development Block Grant Program .....</b>	<b>3</b>
Funding.....	3
Annual CDBG Grant .....	3
<b>PUBLICATION OF THE 2011 AND 2012 SUBSTANTIAL AMENDMENTS.....</b>	<b>4</b>
<b>PUBLIC COMMENT PROCESS.....</b>	<b>5</b>
<b>RESPONSE TO PUBLIC COMMENT.....</b>	<b>5</b>

## **SUBSTANTIAL AMENDMENT: RATIONALE**

The Montana Department of Commerce (MDOC) is amending the Annual Action Plans for 2011 and 2012 to allow for public participation regarding the use of funds based on the actual award of HUD funding during those Plan Years. Please refer to “Section I. Method of Distribution” and “Section V. Method of Distribution,” which amends the 2011 and 2012 Annual Action Plans. Please note that this substantial amendment reflects actions taken during the 2011 and 2012 Action Plan years and does not affect any previous or open CDBG grants or awards. The original 2011 and 2012 Annual Action Plans may be reviewed online at <http://housing.mt.gov/CP/cpdocuments.mcp>.

---

### **I. SOURCES OF FUNDS – *Substantially Amended* – FFY 2011**

With MDOC as the lead agency overseeing development, numerous state and federal programs support the implementation of the state’s Consolidated Plan. Interagency cooperation and coordination of state, federal, and local agencies and organizations is critical to the success of many projects. The following summaries describe programs supporting the overall implementation of Montana’s Consolidated Plan with respect to affordable housing, public facilities, economic development, and homelessness.

#### **FEDERAL RESOURCES**

##### **HUD Formula Grants**

The state of Montana receives annual funding from three HUD formula grant programs:

- CDBG Program, administered by the Community Development and Business Resources Divisions of the MDOC;
- HOME Program, administered by the Housing Division of the MDOC; and
- ESG Program, administered by the Human and Community Services Division of the MDPHHS

##### **Community Development Block Grant (CDBG) Program**

The Community Development and Business Resources Divisions of the MDOC administer the CDBG Program. For the plan year beginning April 1, 2011, the state received an award of \$6,260,396 in federal CDBG funds. After a deduction for state administration, MDOC allocated \$1,265,545 for economic development projects and planning grants administered by the Business Resources Division (BRD). MDOC allocated the balance to the Community Development Division for public facility and housing and neighborhood renewal projects and planning grants.

**CDBG**

<b>Total FFY 2011 Allocation</b>	<b>\$6,260,396</b>
Less CDBG Funds For State Program Administration	\$ 287,811
<u>Amount Available For Award to Local Governments</u>	<u>\$5,972,585</u>
Allocation for Economic Development Projects	\$1,265,545
Allocation for Housing and Public Facilities Projects	\$4,707,040

The CDBG Program also anticipates that grantee communities will generate an indeterminate amount of program income. Grantee communities with an approved CDBG program income plan retain the funds for further CDBG-eligible activities. Each year, local governments that receive CDBG program income file a report showing the status of program revenues and expenditures. Any grantees that have open grants will be required to expend program income funds prior to requesting the use of CDBG grant funds.

The MDOC Director, at his/her discretion, may reallocate any unexpended CDBG funds in between normal grant application cycles to expedite necessary projects and the expenditure of CDBG funds consistent with the objectives of the Montana Community Development Block Grant (CDBG) Program.

## **V. METHOD OF DISTRIBUTION, Substantially Amended – FFY 2011**

### **Funding**

#### Annual CDBG Grant

For the plan year beginning April 1, 2011, the state received \$6,260,396 in federal CDBG funds. After deducting state administration expenses, MDOC allocated \$1,265,545 to Economic Development and the balance to the Community Development Division for 'public facility and housing' and 'neighborhood renewal' projects and planning grants.

To ensure that funds are awarded within the 15-month timeframe, the MDOC Director, at his/her discretion, may reallocate any unexpended/unawarded CDBG funds in between normal grant application cycles to expedite timely expenditure, consistent with the objectives of the Montana Community Development Block Grant (CDBG) Program.

---

## **II. SOURCES OF FUNDS – *Substantially Amended* – FFY 2012**

With MDOC as the lead agency overseeing development, numerous state and federal programs support the implementation of the state's Consolidated Plan. Interagency cooperation and coordination of state, federal, and local agencies and organizations is critical to the success of many projects. The following summaries describe programs supporting the overall implementation of Montana's Consolidated Plan with respect to affordable housing, public facilities, economic development, and homelessness.

## FEDERAL RESOURCES

### HUD Formula Grants

The state of Montana receives annual funding from three HUD formula grant programs:

- CDBG Program, administered by the Community Development and Business Resources Divisions of MDOC;
- HOME Program, administered by the Housing Division of MDOC; and
- ESG Program, administered by the Human and Community Services Division of Public Health and Human Services

#### Community Development Block Grant (CDBG) Program

The Community Development and Business Resources Divisions of the Montana Department of MDOC administer the CDBG Program. For the plan year beginning April 1, 2012, the state received \$5,497,803 in federal CDBG funds. After a deduction for state administration, MDOC will allocate the balance to the Community Development Division for public facility and housing and neighborhood renewal projects and planning grants.

#### **CDBG**

<b>Total FFY 2012 Allocation</b>	<b>\$ 5,497,803</b>
Less CDBG Funds For State Program Administration	\$ 264,934
<u>Amount Available For Award to Local Governments</u>	<u>\$5,232,869</u>
Allocation for Housing and Public Facilities Projects	\$5,232,869

The CDBG Program also anticipates that grantee communities will generate an indeterminate amount of program income. Grantee communities with an approved CDBG program income plan retain the funds for further CDBG-eligible activities. Each year, local governments that receive CDBG program income file a report showing the status of program revenues and expenditures. Any grantees that have open grants will be required to expend program income funds prior to requesting the use of CDBG grant funds.

The MDOC Director, at his/her discretion, may reallocate any unexpended CDBG funds in between normal grant application cycles to expedite necessary projects and the expenditure of CDBG funds consistent with the objectives of the Montana Community Development Block Grant (CDBG) Program.

### **V. METHOD OF DISTRIBUTION, *Substantially Amended* – FFY 2012**

#### **Funding**

##### Annual CDBG Grant

For the plan year beginning April 1, 2012, the state received \$5,497,803 in federal CDBG funds. After deducting state administration expenses, MDOC allocated the balance to the

Community Development Division for 'public facility and housing' and 'neighborhood renewal' projects and planning grants.

To ensure that funds are awarded within the 15-month timeframe, the MDOC Director, at his/her discretion, may reallocate any unexpended/unawarded CDBG funds in between normal grant application cycles to expedite timely expenditure, consistent with the objectives of the Montana Community Development Block Grant (CDBG) Program.

### **PUBLIC COMMENT PROCESS**

The Montana Department of Commerce is providing opportunities for the public and stakeholders to review the 2011 and 2012 Substantial Amendments and to invite comment on the draft document. MDOC published the amendment on February 20, 2015 on the MDOC website and sent the amendment to over 1300 interested parties. Additionally, MDOC will hold a public input meeting on March 11, 2015 at 10:00 a.m. in Helena, MT. This meeting will be conducted as a webinar and conference call, to a high level encourage participation.

After receiving public comments submitted, MDOC staff will respond to them and include the comments and responses in the final 2011 and 2012 Substantial Amendments.

MDOC published display ads in several major newspapers across the state. The newspaper notices summarize the contents and purpose of the plan and contain the web address to link to the full document. The ads also contained the webinar registration link [<https://attendee.gotowebinar.com/register/1811214873958217985>], as well as the dedicated consolidated plan email address – [DOCConPlan@mt.gov](mailto:DOCConPlan@mt.gov) – so members of the public might submit comments via email. Complete contact information was provided to assist those persons otherwise unable to locate complete copies of the draft 2011 and 2012 Substantial Amendments. All Consolidated Plan documents are located on MDOC's website at: <http://housing.mt.gov/CP/default.mcp.x>.

### **PUBLICATION OF THE 2011 AND 2012 SUBSTANTIAL AMENDMENTS**

Citizens, public agencies, and other interested parties will be notified of the availability of the draft 2011 and 2012 Substantial Amendments as proposed. MDOC is providing citizens the opportunity to examine these reports beginning February 20, 2015 and ending March 27, 2015 at 5:00 p.m.

MDOC will consider written comments regarding these plan amendments once the comment period is over on March 27, 2015 at 5:00p.m. To comment about the documents by regular mail, please submit to:

Jennifer Olson,  
Grants Bureau Chief  
MT Department of Commerce  
Community Development Division  
P.O. Box 200523  
Helena, Montana 59620-0523.

Commenters may also comment via email sent to MDOC's dedicated Consolidated Plan address at [DOCConPlan@mt.gov](mailto:DOCConPlan@mt.gov).

### **PUBLIC COMMENT PROCESS**

MDOC's Citizen Participation Plan provides citizens an opportunity to evaluate and comment on the State's proposed amendments, performance, or other consolidated plan documents as described in the Consolidated Plan, Annual Action Plan, or Consolidated Annual Performance and Evaluation Report (CAPER). Following the established comment period, this document will be updated to include comments provided by the public and responses from MDOC.

### **RESPONSE TO PUBLIC COMMENT**

MDOC's Citizen Participation Plan provides that citizen comment will be responded to, as reported in the Consolidated Plan, Annual Action Plan, or Consolidated Annual Performance and Evaluation Report (CAPER). When practicable, within 15 days of the final comment period, MDOC will update this document to include responses to comments provided to MDOC. This updated document will be submitted to HUD and published on the Consolidated Plan website.