

Resolution to Authorize Submission of a Community Development Block Grant Application

Each application for CDBG funds must be accompanied by a copy of a resolution formally adopted by the applicant and authorizing:

- The submission of the CDBG application in compliance with the CDBG application guidelines.
- The applicant's chief elected official or chief executive officer to act on its behalf in regard to the application and to provide such additional information as may be required.

The resolution must also indicate the governing body's intent to commit to any funding for the project.

Applicants must have the legal jurisdiction and authority to finance, operate and maintain the proposed facility and, where applicable, must have the demonstrated financial capacity to repay any debt incurred. In all cases, the applicant assumes complete responsibility for:

- Proper financial management of CDBG funds if awarded
- Compliance with all federal and state laws and regulations
- Compliance with the auditing and annual financial reporting requirements provided for in the State of Montana Montana Single Audit Act, Sections 2-7-501 to 524, MCA
- Establishment of a financial accounting system that can properly account for grant funds according to generally accepted accounting principles

See sample resolution on next page.

Sample Resolution to Authorize Submission of CDBG Application

Whereas the (name of applicant) is applying to the Montana Department of Commerce for financial assistance from the Community Development Block Grant Program to (describe purpose of project);

Whereas the (name of applicant) has the legal jurisdiction and authority to construct, finance, operate and maintain (the proposed community facility or public facility);

That the (name of applicant) agrees to comply with all applicable parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited herein, as well as with other applicable federal laws and regulations, and all state laws and regulations and the requirements described in the CDBG Community and Public Facilities application guidelines and those that are described in the CDBG grant administration manual;

That the (name of applicant) commits to provide the amount of matching funds as proposed in the CDBG Public and Community Facilities application; and

That (name of chief elected official or chief executive officer), (title), is authorized to submit this application to the Montana Department of Commerce, on behalf of (name of applicant), to act on its behalf and to provide such additional information as may be required.

Signed: _____

Name: _____

Title: _____



COMMERCE

Date: _____

Attested: _____

Local government's UEI number: _____