

Sample Hatch Act Resolution

Resolution number: _____

Whereas, the federal Hatch Act, 5 USC, §§ 1501 et seq., restricts the political activity of local government employees employed in connection with programs financed in whole or in part by federal loans or grants; and

Whereas, the Hatch Act attempts to deter the political influence of public employees connected with federally funded programs; and

Whereas, the (city, town or county) receives federal loans or grants from the federal government to support various programs; and

Whereas, local governments which receive loans and grants from the federal government are required to inform all employees of the provisions of the Hatch Act and to adopt a policy of compliance with its regulations;

Therefore, be it resolved, that the (city or town clerk, county clerk and recorder or personnel officer) is hereby appointed to serve as Hatch Act information officer, and that as such he or she will inform each of the (city, town or county's) officials and employees of the provisions of the Hatch Act through the use of an employee manual, written memoranda or other written means of notification; maintain on file a copy of the brochure entitled [political activity and the state and local employee](#); and monitor compliance with the provisions of the Hatch Act.

Signed: _____ Name: _____

Title: _____ Date: _____

Attested: _____