



**U.S. Department of Housing and Urban  
Development**

451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov

espanol.hud.gov

## **Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5 Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**This is a suggested format that may be used by Responsible Entities to document completion of an  
Exempt or Categorically Excluded Not Subject to Section 58.5 environmental review.**

### **Project Information**

**Project Name:** INSERT PROJECT NAME

**Responsible Entity (RE):** CDBG – MUST BE LOCAL GOVERNMENT APPLICANT  
HOME – CONTACT COMMERCE STAFF TO DETERMINE

**Grant Recipient** (if different than Responsible Entity):

**State/Local Identifier:**

**Preparer:** WHOEVER COMPLETES THE ASSESSMENT

**Certifying Officer Name and Title:** WHO FROM RE WILL SIGN FINAL DOCUMENT

**Consultant** (if applicable):

**Project Location:** STREET ADDRESS OR PARCEL NUMBER/LEGAL DESCRIPTION IF  
ADDRESS NOT YET ASSIGNED

**Description of the Proposed Project** [24 CFR 50.12 & 58.32; 40 CFR 1508.25]:

DESCRIBE THE PROJECT IN AS MUCH DETAIL AS POSSIBLE. INCLUDE ALL THE  
STEPS INVOLVED FROM START TO FINISH. BE SURE TO INCLUDE ALL FEDERALLY-  
FUNDED ACTIVITIES, AND ANY ASSOCIATED ACTIONS.

**Level of Environmental Review Determination:**☐ Activity/Project is Exempt per 24 CFR 58.34(a): \_\_\_\_\_☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):**\*CHECK THE APPROPRIATE BOX AND NOTE THE PROJECT ACTIVITY****Funding Information**

Grant Number	HUD Program	Funding Amount
	CDBG	AS APPLICABLE
	HOME	AS APPLICABLE
	HTF	AS APPLICABLE

**Estimated Total HUD Funded Amount:** ANY FEDERAL FUNDING SOURCES**This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable):****Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]:****TOTAL PROJECT COST****Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

**YOU MUST JUSTIFY EACH THE DETERMINATION IN EACH SECTION AND PROVIDE SUPPORTING DOCUMENTATION. IT IS NOT ENOUGH TO SIMPLY SAY NO MITIGATION OR FORMAL COMPLIANCE IS REQUIRED. MANY AGENCIES HAVE PROVIDED AN EASY WAY TO OBTAIN THE NECESSARY DOCUMENTATION WHICH HAS BEEN INCLUDED IN EACH SECTION. HUD ALSO HAS PARTNER WORKSHEETS THAT ASK A SERIES OF BASIC QUESTIONS TO HELP YOU REACH A DETERMINATION. PARTNER WORKSHEETS ARE AVAILABLE AT:**  
[https://www.hud.gov/program\\_offices/comm\\_planning/environment\\_energy/regulations#relatedl  
awsandauthorities](https://www.hud.gov/program_offices/comm_planning/environment_energy/regulations#relatedlawsandauthorities)

**ADDITIONAL INFORMATION IS AVAILABLE HERE:**[https://www.hudexchange.info/programs/environmental-review/environmental-  
assessment/resources/](https://www.hudexchange.info/programs/environmental-review/environmental-assessment/resources/)

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes    No <input type="checkbox"/> <input type="checkbox"/>	Provide a map showing distance between the project site and the closest runway. If the project site is within 15,000 feet of military airport or 2,500 feet of civilian airport, determine if the project is in the Runway Clear Zone (RCZ), Runway Protection Zone (RPZ), military airfield Clear Zone (CZ), or Accident Potential Zone (APZ). For most airports, this information can be found at <a href="http://www.airnav.com/airports/">http://www.airnav.com/airports/</a> , but you may need to contact the airport directly to determine these boundaries. If the project is located within any of these zones, it may not be eligible for federal funds.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes    No <input type="checkbox"/> <input type="checkbox"/>	Montana is not subject to these requirements as it has no Coastal Barrier Resource System (CBRS) units. Be sure to explain this and document with a map.
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes    No <input type="checkbox"/> <input type="checkbox"/>	Obtain a copy of the FEMA floodplain map here - <a href="https://msc.fema.gov/portal/home">https://msc.fema.gov/portal/home</a> .  If the project is located inside a floodplain, but does not involve mortgage insurance, acquisition, rehabilitation, or new construction of a building, the project is not required to carry flood insurance. If the site is located within a designated flood hazard area, use the HUD Partner Worksheet to determine compliance requirements for all other types of projects.

**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into

Project Name

Project Locality and State

HEROS Number

project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

**IF MITIGATION IS REQUIRED FOR ANY SECTION OF THE REVIEW, IDENTIFY THIS AND INCLUDE A MITIGATION PLAN THAT THOROUGHLY ADDRESSES THE IMPACTS IDENTIFIED.**

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name/Title/Organization: \_\_\_\_\_

Responsible Entity Agency Official Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Name/Title: \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).