# Housing Stabilization Program – Project Implementation Schedule

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Quarters, 20\_\_ | | | | Quarters, 20\_\_ | | | |
| **Task** | 1st  J F M | 2nd  A M J | 3rd  J A S | 4th  O N D | 1st  J F M | 2nd  A M J | 3rd  J A S | 4th  O N D |
| **Project design** | | | | | | | | |
| Architect selection |  |  |  |  |  |  |  |  |
| Commence final design |  |  |  |  |  |  |  |  |
| Complete project design |  |  |  |  |  |  |  |  |
| Prepare bid documents |  |  |  |  |  |  |  |  |
| Final acquisition |  |  |  |  |  |  |  |  |
| **Construction bidding** | | | | | | | | |
| Review contract requirements |  |  |  |  |  |  |  |  |
| Public bid advertisement |  |  |  |  |  |  |  |  |
| Opens bids and examine proposal |  |  |  |  |  |  |  |  |
| Debarment review |  |  |  |  |  |  |  |  |
| Select contractor and award bid |  |  |  |  |  |  |  |  |
| Conduct preconstruction conference |  |  |  |  |  |  |  |  |
| Issue Notice to Proceed to contractor |  |  |  |  |  |  |  |  |
| **Project construction** | | | | | | | | |
| Begin construction |  |  |  |  |  |  |  |  |
| Monitor construction |  |  |  |  |  |  |  |  |
| Labor Compliance Review, if applicable |  |  |  |  |  |  |  |  |
| Hold construction progress meetings |  |  |  |  |  |  |  |  |
| Final inspection |  |  |  |  |  |  |  |  |
| **Project closeout** | | | | | | | | |
| Submit final drawdown |  |  |  |  |  |  |  |  |
| Project Completion Report/Final Certification |  |  |  |  |  |  |  |  |
| Project end date |  |  |  |  |  |  |  |  |
| Period of affordability end date |  |  |  |  |  |  |  |  |