# Housing Stabilization Program – Project Implementation Schedule

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|  | Quarters, 20\_\_ | Quarters, 20\_\_ |
| **Task** | 1stJ F M | 2ndA M J | 3rdJ A S | 4thO N D | 1stJ F M | 2ndA M J | 3rdJ A S | 4thO N D |
| **Project design** |
| Architect selection |  |  |  |  |  |  |  |  |
| Commence final design |  |  |  |  |  |  |  |  |
| Complete project design |  |  |  |  |  |  |  |  |
| Prepare bid documents |  |  |  |  |  |  |  |  |
| Final acquisition |  |  |  |  |  |  |  |  |
| **Construction bidding** |
| Review contract requirements |  |  |  |  |  |  |  |  |
| Public bid advertisement |  |  |  |  |  |  |  |  |
| Opens bids and examine proposal |  |  |  |  |  |  |  |  |
| Debarment review |  |  |  |  |  |  |  |  |
| Select contractor and award bid |  |  |  |  |  |  |  |  |
| Conduct preconstruction conference |  |  |  |  |  |  |  |  |
| Issue Notice to Proceed to contractor |  |  |  |  |  |  |  |  |
| **Project construction** |
| Begin construction |  |  |  |  |  |  |  |  |
| Monitor construction |  |  |  |  |  |  |  |  |
| Labor Compliance Review, if applicable |  |  |  |  |  |  |  |  |
| Hold construction progress meetings |  |  |  |  |  |  |  |  |
| Final inspection |  |  |  |  |  |  |  |  |
| **Project closeout** |
| Submit final drawdown |  |  |  |  |  |  |  |  |
| Project Completion Report/Final Certification |  |  |  |  |  |  |  |  |
| Project end date |  |  |  |  |  |  |  |  |
| Period of affordability end date |  |  |  |  |  |  |  |  |