

## Community Development Block Grant Planning Grant Progress Report

<b>Planning Progress Reports must be submitted with the Request for Funds form during the term of the contract agreement.</b>		
<b>Date submitted:</b>	<b>Report period:</b>	
<b>A. Grantee</b>		
<b>B. Primary contact</b>		
<b>C. Phone and email</b>		
<b>D. County, city, zip code</b>		
<b>E. Contract number</b>		
<b>F. Planning project</b>		
<b>G. Name and location of all primary contractors, subcontractors and sub-recipient entities engaged in any of the activities described in section 6 scope of work of contract</b>	<b>Contractor name</b>	<b>City, State</b>
<b>H. Current status of the project</b>	<b>Percentage complete</b> <span style="float: right;"><b>%</b></span>	
	<b>Is the project on track with the implementation schedule?</b> <b>If not, explain any issues in section M.</b>	
	<b>Yes</b>	<b>No</b>

<b>I. Anticipated project completion date</b>	
<b>J. Cumulative costs incurred thus far</b>	\$
<b>K. Amount invoiced with this progress report</b>	\$
<b>L. Grant funds remaining</b>	\$
<b>M. Problems encountered and necessary modifications in the scope of work, budget or implementation schedule</b>	
<b>N. Additional comments</b>	
<b>To the best of my knowledge and belief, the information provided on this form is true and correct.</b>	
<b>Signature:</b> _____  <b>Title:</b> _____  <b>Date:</b> _____	