

MONTANA MAIN STREET MIXED-USE & ADAPTIVE REUSE DEVELOPMENT GRANT APPLICATION

Overview

I. Eligible Applicants

- An applicant must be an official member of the Montana Main Street program. Member Communities may submit multiple applications (one application per project).
- Applications must be submitted by the Montana Main Street partner organization and certified by the applicable local government Chief Executive, Mayor, or City Manager.
- As the recipient of the grant award, the local government will manage the disbursement of grant funds and will be responsible for all requirements of the grant.

2. Eligible Projects

Mixed-Use development offers street-level retail spaces with residential units above. Mixed-use buildings support a network of connected everyday destinations that support lively downtowns and tourist destinations.

Adaptive reuse (also called building reuse) refers to the repurposing of an existing structure for new use. Adaptive reuse breathes new life into historic structures by converting them into something useful for the surrounding area, like housing, community centers, or mixed-use creative and entertainment venues.

Eligible projects must be tied to mixed-use or adaptive reuse, including:

- Internal or external “brick-and-mortar” improvements;
- Rehabilitation of buildings marked for mixed-use or adaptive reuse development; or
- Planning such as Building Feasibility Studies or Preliminary Architectural Reports that will lead to a prioritized construction project.

Applicants must be able to start projects within 6 months of the grant award. If awarded, grantees must execute a contract with Commerce by 12/31/2024.

3. Ineligible Expenses

- Ongoing operations or general maintenance costs such as rent, utilities, personnel costs; etc.;
- Advertising for specific businesses;
- Activities that do not deliver on the program objectives or relate to the submitted proposal.

Application

I. Applicant Information

Montana Main Street Partner Information

Organization: _____
Address: _____ City: _____ Zip Code: _____
Primary Contact: _____ Title: _____
Phone: _____ Email: _____
Primary Contact: _____ Title: _____

Local Government Information

Local Government: _____
Address: _____ City: _____ Zip Code: _____
Chief Elected Official: _____ Title: _____
Phone: _____ Email: _____
Primary Contact: _____ Title: _____
Phone: _____ Email: _____

Subrecipient Information

Entity: _____
Address: _____ City: _____ Zip Code: _____
Address of Proposed Project: _____ City: _____ Zip Code: _____
Primary Contact: _____ Title: _____
Phone: _____ Email: _____

2. Project Overview

- a. Provide a brief description of the proposed project.

3. Project Need and Benefit

- a. What is the need for the proposed project in your community?
- b. How was the proposed project selected and prioritized?
- c. Describe the anticipated community or economic impact of the proposed project.

4. Project Readiness

- a. Describe how and when you will implement the project.
- b. Describe how you estimated the project cost.
- c. Briefly describe the status of any matching funds or local leverage.

5. Project Budget

Please list all funding sources for the project, the amount committed, whether commitment is pending or firm, and the source of the funds. Fund sources may include other grant sources, loans, or cash on hand from the organization or local government entity. The match may include in-kind contributions of services, labor, or materials with appropriate documentation of value.

Grant Funds Requested: \$ _____

Other Funding Sources <i>Organization</i>	Amount	Status/Source <i>Indicate "Pending" "Firm" "Grant/Loan" "In-Kind" or "Cash"</i>
	\$	
	\$	
	\$	
TOTAL ESTIMATED PROJECT COST	\$	

6. Project Implementation Schedule

Please provide a brief timeline of when the project will begin and conclude, identifying key deliverables and general timeframes using the format below:

Task	Deliverables	Month/Year
COMPLETION DATE:		

7. Application Certification

The Chief Executive, Mayor, or City Manager of the applicant community must sign to certify that to the best of the official’s knowledge and belief, the information provided in the application and the attached documents is true and correct. Applicant must certify that the proposed project complies with all state, federal, and local laws, ordinances, and regulations, including any necessary environmental review and procurement requirements.

Name and Title: _____

Signature: _____ **Date** _____