

Montana Main Street

Local Capacity Building Grant Application

Overview

Grant awards of up to \$1,500 are available for local Montana Main Street coordinating organizations to support educational opportunities and capacity building efforts.

Deadline: March 31, 2026

Eligible Applicants

- Applications must be submitted by the MMS local coordinating organization. Please include the annual MMS certification letter in the application.
- Applicants must be up to date on quarterly reports.
- As the recipient of the grant award, the local MMS coordinating organization will manage the disbursement of grant funds and will be responsible for all requirements of the grant.
- Member communities can only submit one capacity building grant application annually.

Eligible Expenses

- Costs incurred related to educational opportunities, including online and in-person trainings
- Accommodations
- Expenditures related to board trainings, including:
 - Space and/or technology rentals
 - Printing and/or material costs

- Additional expenditures related to professional development and local capacity building
 - To discuss eligibility, contact the Commerce MMS coordinator prior to submitting an application.

Ineligible Projects

- Travel (mileage, plane tickets, etc.)
- Advertising
- Entertainment and events
- Food and drink
- Ongoing operations or general maintenance costs such as rent, utilities, personnel costs and personal expenditures
- Activities that do not deliver on the program objectives or are not related to the contract scope of work.

Application

To apply for funding, please complete the following application. Note that funds are disbursed on a reimbursement basis.

Montana Main Street Professional Development Grant	
Local MMS coordinating organization	
Contact name, title and email	
Date of submission	
In 50 words or less, describe the funding request.	

<p>How will the funding align with the Four-Point Approach? Identify the specific points addressed.</p>	
<p>Date(s) of professional development training or activity, if applicable</p>	
<p>List the individuals associated with the local organization who will be attending/participating.</p>	
<p>Expected completion date</p>	
<p>In 100 words or less, describe the goal(s) of the training or opportunity.</p>	
<p>Amount requested</p> <p>Please provide a detailed, itemized budget and applicable documentation, such as estimates. If requesting funding for multiple components, please provide a prioritized list and indicate whether partial funding is acceptable.</p>	

Include supplementary documentation as needed (annual work plan, official quotes, screenshots, conference links, etc.).