

**American Rescue Plan Act (ARPA)
Commission Members Standards of Conduct Policy
And Acknowledgment Form**

Commissioner Printed Name: _____

Advisory Commission Name: _____

1. Consistent with federal regulation 2 CFR 200.318(c)(1), Commission members are prohibited from participating “in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent conflict of interest.”
2. Such a conflict of interest arises when a Commissioner, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any such individuals “has a financial or other interest in or tangible personal benefit from an entity considered for a contract.” Likewise, Commissioners may “neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.”
3. The above federal regulation, however, does allow the State to set standards for situations in which the financial interest is not substantial or a gift is an unsolicited item of nominal value. Under Montana law, a gift of nominal value is one valued at less than \$50.
4. Failure to comply with these requirements may result in disciplinary action (such as, but not limited to, removal from the Commission) established under § 2-2-136, MCA, and referenced in the [State Ethics Policy](#).

Check the box that is appropriate to your situation. **Commissioners are responsible for promptly updating this form if new conflicts arise or become known.**

- No known conflicts.
- Conflict previously reported.
- Financial or other interest in a firm or individual considered for or awarded a contract.
- Employs or is about to employ a firm or individual considered for or is awarded a contract.
- Has received a tangible personal benefit from an entity or individual considered for or awarded a contract.

Personal or Familial Relationships: Please list any personal or familial relationships implicated and how they are implicated.

1. I have read and understand the Code of Ethics and Standards of Conduct found in §§ 2-2-101 through 2-2-304, MCA; and the [State Ethics Policy](#).
2. I have disclosed all matters that are a conflict of interest or may create the appearance of a conflict of interest.

Commissioner Signature

Date