**APPENDIX C**

**Public Hearing and Public Notice**

**Public Hearing**

Although two hearings are required under CDBG, only one hearing is required under CDBG-CV. CDBG-CV hearings may be limited to virtual participation and include expedited citizen participation procedures. For instance, citizens may be provided 2 days’ notice of a CDBG-CV hearing.

The CDBG-CV hearing must:

* Inform citizens about CDBG-CV (e.g., activities eligible for assistance, program requirements, and resources made available);
* Give citizens an opportunity to discuss their community’s public facility, public service, and housing/homelessness needs, including the needs of LMI persons, and to consider CDBG-CV projects to meet those needs;
* Seek input on the prioritization of proposed CDBG-CV projects (if more than one) within the community, allowing citizens to discuss potential project-related issues and overall benefits and impacts to the community

**Sample Public Notice**

*(Information listed in italics or underline should be replaced with grantee specific data.)*

The (*Town/City/County of \_\_\_\_\_\_\_\_\_*) will hold a public hearing on (*day*), (*date*), (*time*), through virtual means (*instructions to access virtual meeting*) for the purpose of obtaining public comments regarding a proposed application to the Montana Department of Commerce’s Community Development Block Grant Program for a (*type of project(s), description of project(s), and project(s) area, as applicable*). At the public hearing, the proposed project will be explained, including the purpose and proposed area of the project, activities, application process, and estimated budget. All interested persons will be given the opportunity to ask questions and to express their opinions regarding this proposed project.

Comments may be given orally at the hearing or submitted in writing before (*time and date*). Anyone who would like more information or who wants to submit questions or comments should contact (*person*), (*title*), (*telephone number*).